MARIST

Media Center
3399 North Road
Lowell Thomas Suite 205-210
Poughkeepsie, NY 12601
Phone: (845) 575-3635

Special Event Recording/Capturing Guest Release Form

Permission is hereby given to Marist University to record the following event:

Title of Event: _____

Presenter N a m e : _____

Date of Event: _____ **Marist University Host:** _____

For good and valuable consideration, the receipt of which is hereby acknowledged, I hereby irrevocably consent to the recording/capturing of myself by Marist University or its authorized representative and authorize the use of my interview and/or presentation for documentary purposes. I understand that the term "interview" as used herein encompasses all comments and statements recorded this day or for this and only this use.

I understand that other and any subsequent reuse for which I shall receive no additional compensation, will be sanctioned only by Marist University, the undisputed owner of the interview. I hereby release Marist University or its authorized representative agencies, their directors, officers, agents and employees from all claims of every kind on account of such use in the following distribution mediums: (check as many as appropriate)

☐ **Campus Live Distribution** – The event may be live-cast on campus for viewing by students, faculty, staff and other audiences that would have otherwise been able to attend the event in person. *No recording will be made of the event.*
☐ **Duplication & Distribution –** Event will be recorded, and **c**opies may be made available upon request. Indicate restrictions if applicable:
☐ **Departmental/Campus Use** - The event recording will be held by the event's University host and may be used in the future for internal use *only*.
☐ **Library Special Collections** – A recording of the event will be held in Special Collections or the Marist University Archives in the Marist University Library. *Only* Marist University community members can access the recording. *Reasonable precautions will be made to restrict access by others.*
☐ **Web Streaming** – The event will be streamed live by Marist University and/or linked from a Marist University web page. *This may be seen by outside audiences*, via Vimeo, YouTube, or other.
☐ **Online Web Sharing** - The event will be hosted on a public video sharing site. *May be seen by audiences outside of the Marist University community.*
☐ **Promotion purposes:** Marist University may edit the content to be used for promotional purposes.
☐ **Additional permissions/restrictions:**

I approve the recording of my event and the distribution of copies as indicated above.

Signature _____ Date _____

A copy of this form must be returned to Marist University Media Center prior to recording the event.